

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE EMPLOYEES' RETIREMENT SYSTEM HELD IN THE CONFERENCE ROOM AT CITY HALL ON WEDNESDAY, APRIL 3, 2002 AT 1:30 P.M.**

**I. ROLL CALL:**

**A. Employees' Retirement Board:**

The Chairman called the meeting to order at 1:33 p.m.

Trustees present were Vice Chair John Charest, Finance Director Chuck Powers, and Robert Lepa. Absent were Mayor Rodney Romano (Chairman) and Theresa White. Also present were Ken Harrison, Esq., sitting in for Board Attorney Robert A. Sugarman, and Recording Secretary Valerie Hurley, City Clerk's Office.

**B. Pertained to Police Retirement Board:**

**II. ADDITIONS/DELETIONS/REORDERING:**

**A. Employees' Retirement Board:**

Delete Consent A-1 and A-2.

**B. Pertained to Police Retirement Board:**

**C. Employees' and Police Retirement Boards:**

Consensus was to reorder Unfinished Business C-4, C-5, C-3 to follow this item.

**(III. UNFINISHED BUSINESS:)**

**(C. Employees' and Police Retirement Boards:)**

**(4.) Lazard Asset Management to discuss 2001 investment performance**

Tom Franzese, Lazard Freres & Company, began managing the account on January 23, 2002 and said January was the best month.

**(5.) PIMCO to discuss 2001 investment performance**

Jim Leavy, PIMCO, said the 4<sup>th</sup> quarter economy was showing signs of stabilization. Between 03-07-01 – 02-28-02 the fund earned 7.8%.

- (3.) Mr. Michael Callaway, Vice President, Merrill Lynch Consulting Services, to discuss portfolio diversification by allocating small portion of equity assets to small and mid-cap stocks**

Michael Callaway, Vice President, Merrill Lynch Consulting Services, said there was a problem with revision of returns.

**III. UNFINISHED BUSINESS:**

**A. Employees' Retirement Board:**

None.

**B. Police Retirement Board:**

**C. Employees' and Police Retirement Boards:**

**1. Consider extension of DROP**

Consensus was to schedule a special meeting on April 23, 2002, to discuss this item.

**2. Consider fixed rate for DROP funds**

Consensus was to schedule a special meeting on April 23, 2002, to discuss this item.

**3. Mr. Michael Callaway, Vice President, Merrill Lynch Consulting Services, to discuss portfolio diversification by allocating small portion of equity assets to small and mid-cap stocks**

Discussed earlier in the meeting.

**4. Lazard Asset Management to discuss 2001 investment performance**

Discussed earlier in the meeting.

**5. PIMCO to discuss 2001 investment performance**

Discussed earlier in the meeting.

**IV. NEW BUSINESS:**

**A. Employees' Retirement Board:**

- 1. Schedule election and appoint canvassing committee to conduct election for Employee member to serve on Board for three-year term to expire August 1, 2005 (John Charest's term expires 08-01-02)**

Action: Motion made by Mr. Powers and seconded by Mr. Lepa to schedule an election for June 17 – 20, 2002 and appoint a canvassing committee to meet on June 21, 2002.

Vote: Voice vote showed: AYES: Messrs. Powers, Charest, and Lepa. NAYS: None.

**B. Pertained to Police Retirement Board:**

**C. Employees' and Police Retirement Boards:**

- 1. Annual review of disability retirees**

Action: Motion made by Mr. Powers and seconded by Mr. Lepa to approve annual review of disability retirees, less Joseph Viera and authorize Board Secretary to send a letter to Mr. Viera.

Vote: Voice vote showed: AYES: Messrs. Powers, Charest, and Lepa. NAYS: None.

- 2. Consider Records Retention Policy and appoint Records Retention Clerk**

Action: Motion made by Mr. Powers and seconded by Mr. Lepa to appoint Valerie Hurley, Board Secretary, as Records Retention Clerk.

Vote: Voice vote showed: AYES: Messrs. Powers, Charest, and Lepa. NAYS: None.

- 3. Consider handout material for Save Harbor distribution of lump sum benefit**

Consensus was to approve request.

**V. CONSENT AGENDA:**

**A. Employees' Retirement Board:**

1. **Approve minutes of January 23, 2002, regular meeting, as submitted.**

Item was deleted earlier.

2. **Approve minutes of February 27, 2002, regular meeting, as submitted.**

Item was deleted earlier.

3. **Authorize payment of invoice from Sugarman & Susskind, dated March 6, 2002, in amount of \$900.00 for retainer fee for month of March 2002**

Action: Motion made by Mr. Powers and seconded by Mr. Lepa to approve payment of invoice from Sugarman & Susskind, dated March 6, 2002, in amount of \$900.00 for retainer fee for month of March 2002.

Vote: Voice vote showed: AYES: Messrs. Powers, Charest, and Lepa. NAYS: None.

**B. Pertained to Police Retirement Board:**

**C. Employees' and Police Retirement Boards:**

Action: Motion made by Mr. Powers and seconded by Mr. Lepa, to approve Consent Agenda (C), in its entirety, as follows:

1. **Ratify refunds of pension contributions for March 2002 as reported by Finance Department**

Checks Disbursed 03-21-02:

Victor Fernandez, Line Department, 1 Year/10 Months/27 Days, \$6,856.85, separated from service February 16, 2002.

Checks Disbursed 03-21-02:

Mark W. Edwards, Power Plant, 3 Years/2 Months/21 Days, \$5,456.17, separated from service March 7, 2002.

Vote: Voice vote showed: AYES: Messrs. Powers, Charest, and Lepa. NAYS: None.

**VI. ADJOURNMENT:**

**A. Employees' Retirement Board:**

The meeting adjourned at 2:55 p.m.

**B. Pertained to Police Retirement Board:**

**MINUTES APPROVED:** 6-25-03



Mayor Rodney G. Romano, Chair  
Employees' Retirement Board



Evanna Stephenson, Recording Secretary  
Employees' Retirement Board

Minutes transcribed by: Evanna C. Stephenson, City Clerk's Office.

A tape recording of this meeting will be available in the Office of the City Clerk for two years after approval of these minutes.